

## West Yorkshire Combined Authority (the Authority) Written record of an officer decision

Please forward this form to **Angie Shearon, Governance Services Manager**, when completed, as soon as possible, but at the latest:

- for **Key Decisions** which may be called-in, **to be received by midday on the second working day after the decision is made**, and
- for any **other decision**, **within 5 working days**.

Publish promptly - **you cannot implement any Key Decision open for call-in until midday on the 6<sup>th</sup> day after it has been published as a written record of officer decision.**

<b>Decision-maker</b> <i>(post title of the officer with authority to take the decision)</i>	Bus Network Manager		
<b>Title</b> <i>(For a Key Decision, this should be the same as the subject or title provided on the Key Decision Notice)</i>	Award of Local Bus Tenders in Leeds (Batch 668)		
<b>Date Decision Taken</b>	11 <sup>th</sup> June 2019		
<b>Details of the decision</b> <i>(including any consultation carried out)</i>	To award local bus service contracts in tender batch 668		
<b>Reasons for the decision</b>	To provide bus services for the public, to support mobility in line with The Transport Committee guidelines.		
<b>Any alternative option(s) considered and rejected</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>If yes, provide details:</b>	
<b>Is this a Key Decision?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, date notice of the Key Decision was published / whether an exception was relied on:	1 <sup>st</sup> April 2019
<b>Is the decision eligible for call-in by Scrutiny?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>If yes, start of call-in period</b> (date of publication)	

	No		
		If yes, end of call-in period:	
<b>If the decision is not eligible for call-in by Scrutiny but is a Key Decision, state why the decision is urgent</b>			
<b>Appendices</b> attached to this written record <i>(List and identify any which contain confidential or exempt information.)</i>			
<b>Background documents to be published with the written record</b>		N/A	
<b>Name of any Member who declared a conflict of interest in relation to the decision</b>	N/A		
<b>Contact Officer</b> <i>(For members of the public)</i>	<b>Name: Dave Keady</b> <b>Post-title: Bus Network Manager</b> <b>Telephone number: 0113 2517412</b> <b>E-mail: david_keady@westyorks-ca.gov.uk</b>		
<b>Authority for Decision</b>			
The decision-maker was authorised to make the decision by:			
<ul style="list-style-type: none"> <li>• the <b>Combined Authority or a committee resolution</b>, OR</li> <li>• the <b>Officer Delegation Scheme</b>, OR</li> <li>• the <b>Officer Sub-Delegation Scheme</b></li> <li>• other</li> </ul>		<input type="checkbox"/> Yes <input type="checkbox"/> No  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No	